

CHAPTER 60 - PERSONNEL

60 - GENERAL

When the North Dakota Interagency Dispatch Center receives requests for resources, a variety of methods will be used to fill the request. Agency personnel and qualifications rosters and equipment listings will be submitted by all Zone units prior to fire season (Exhibit 60.1 and 60.2). NDC dispatch personnel will use these lists, along with daily and weekly fire availability lists and individual unit phone contacts to fill requests as quickly and efficiently as possible.

61 - MNEMONICS LISTING OF OVERHEAD POSITIONS

A complete listing of the mnemonics data table can be found in **Appendix IX**. All resource orders submitted to NDC should utilize these abbreviations. Definitions of all NWCG positions can be found in Chapter 60.2 of the **National Interagency Mobilization Guide**. Requirements for all NWCG positions are contained within the **Wildland and Prescribed Fire Qualifications System Guide, PMS-310-1**. Copies of these two guides are supplied to all cooperators by the NDC on a yearly basis.

62 - CHIEF OF PARTY

The Chief of Party is supervised by the sending unit dispatcher/FMO until the incident destination is reached. Chief of Party is responsible for the supervision, safety and welfare of all personnel assigned to the manifest list. Chief of Party duties include:

1. Explains to all personnel travel and transportation arrangements, equipment needs, travel routes, stopping points, ETA's/ETD's, and other pertinent travel information.
2. Acquires and maintains copies of manifests and resource orders covering all personnel assigned, including extra copies to provide to charter aircraft, fire camp check in and others as required.
3. Acquires and maintains lists of needed phone and fax contact numbers including the sending and receiving unit's dispatch office, and contact lists for the NDC. Chief of Party should contact sending and receiving unit dispatchers when delays of more than 30 minutes occur to update dispatch ETD/ETA information.
4. Chief of Party is responsible for meeting and coordinating with other Chief's of Party.
5. Have all assigned personnel within required weight limitations, assembled and ready to board transportation when it arrives.
6. Provide for the safety and welfare of each individual assigned to the manifest list.
7. Check pilot and aircraft data cards for currency and qualifications per specific mission.
8. Chief of Party has total responsibility for insuring all passengers and equipment arrive at their destination place.
9. Chief of Party will be responsible for signing the Daily Aircraft Use Reports (FS Form 6500-122 or OAS-23) for all non-domestic carriers (air lines).
10. Ensures all personnel have a copy of their resource order with request number and position assignment.
11. Chief of Party shall notify the receiving unit of the arrival of the party, receiving unit will in turn notify the appropriate Zone/Area Dispatch Center.

60.1 - AGENCY PERSONNEL AND EQUIPMENT LISTS

60.1.1 UNIT PERSONNEL RESOURCES AND QUALIFICATIONS

60.1.2 UNIT EQUIPMENT RESOURCES

NORTH DAKOTA FIRE RESOURCE DATABASE 2003

AGENCY: _____
UNIT: _____
ADDRESS: _____

PHONE: _____
PRIMARY CONTACT PERSON: _____

UNIT PERSONNEL RESOURCES AND QUALIFICATIONS:

NAM E:	QUAL 1	QUAL 2	QUAL 3	QUAL 4	QUAL 5	QUAL 6	QUAL 7	QUAL 8	OJT1	OJT2	OJT3

** QUAL1 : Current Qualified Positions

OJT1: Training Assignments Needed

Exhibit 60.1.1

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[illegible]

OJT1: Training Assignments Needed

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List all fire equipment that is available for dispatch. (Typing standards on reverse side)

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

Water TendersType Number Available:

1 _____
2 _____
3 _____

Dozers Type Number Available:

1 _____
2 _____
3 _____

Tractor-PlowsType Number Available:

1 _____
2 _____
3 _____
4 _____

Helicopters Type Number Available:

1 _____
2 _____

ATV's Number Available: _____ Fire Equipped: _____

Equipped = Terra Torch, ATV Pump, etc...)

(Fire

Road Graders Number Available: _____**Portable Pumps** Number Available: _____**Chainsaws** Number Available: _____**Terra Torch** Number Available: _____**Helitorch** Number Available: _____**Ping Pong Ball Machine** Number Available: _____**Buses** Number Available: _____ Seating Capacity: _____**Vans** (10 person or Larger) Number Available: _____ Seating Capacity: _____**Tractor Trailer/Low Boy** Number Available: _____ Weight Capacity: _____**Other Specialized Equipment** (List Type and Number): _____**Exhibit 60.1.2****Page 1 of 2****ENGINE AND WATER TENDER RESOURCE TYPES****Minimum Requirements****Engine Types**

<u>Components</u>	STRUCTURE ENGINES
1	2
<u>Pump Rating</u> Minimum flow (gpm) at rate pressure (psi)	1000+ 150
Tank Capacity Range (gal)	400+
<u>Hose (feet)</u> 2.1/2 inch 1.1/2 inch 1 inch	1200 400 -
Ladder	48'
Master Stream (GPM)	500
Personnel (minimum)	4

Common additional needs. Request as needed

All wheel drive
Pump & Roll
High pressure pump (minimum 40 gpm @250 psi)
Class A Foam Proportioner
Compressed air foam system (CAFS) with minimum 40 cfm compressor.
Additional personnel

Water Tender Types

Components	Water Tender Types
1	2

Tank Capacity (gallons)	5000+
<u>Pump Capacity (GPM)*</u>	<u>300+</u>
<u>Off Load Capacity (GPM)</u>	<u>300+</u>
<u>Max. Refill Time (minutes)</u>	<u>30</u>

* Portable pump acceptable.

10/27/98

Exhibit 60.1.2

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